

MINUTES
BOARD OF DIRECTORS

ARIZONA TRANSIT ASSOCIATION

Monday, January 17, 2008
Rural Transportation Summit, Casa Grande, Arizona

I. CALL TO ORDER

President Paul Miller called the meeting to order at 1:10 p.m.

II. ATTENDANCE

Paul Miller, President

Nate Peterson, Secretary/Treasurer

Bob Luzius

Dave Barber

George Caria

Eric Anderson

Mack Luckie

Ron Barnes

Jim Dickey

Jennifer Love

Rich Gaar

Bryan Jungwirth

Matt Carpenter, Acting PTD Director, ADOT

Jodi Rooney, CYMPO

Kevin Adam, RTAC

John Anderson, Executive Director

Becky Rutledge, Administrative Assistant

ABSENT: Debbie Cotton, Alan Wulkan, Marc Soronson, Larry Miller, Mike Clinkingbeard, Jeff Meilbeck, Rick Simonetta, Dave Boggs, Terry Gruver, Stuart Goodman

III. ACTION ITEMS

A. December 10, 2007 Meeting Minutes

Motion: Ron Barnes moved approval of the December 10, 2007 meeting minutes.

Second: George Caria

Action: Approved Unanimously

B. Financial Report as of December 31, 2007

John Anderson reported Annual Conference sponsorships/vendors were down. Board members with sponsor or vendor contacts should forward those to John Anderson for follow-up. Paul Miller stated that he and Carol Ketcherside could assist with soliciting vendors for the Annual Conference. John Anderson will schedule a meeting with Carol

Ketcherside and Paul Miller to discuss Annual Conference sponsorships/vendors.

Motion: Rich Gaar moved approval of the December 31, 2007 financial report.

Second: George Caria

Action: Approved Unanimously

C. SWTA Board Representative

Rick Simonetta offered to be the AzTA representative to SWTA for 2008.

Motion: Bryan Jungwirth moved Rick Simonetta be the AzTA representative to SWTA for 2008.

Second: Mack Luckie

Action: Approved Unanimously

D. Board Structure Change

Motion: In Executive Session, Bryan Jungwirth moved the Organizational Infrastructure Committee change the AzTA By-laws to delete the tribal Board seat and add an additional at-large Board director position.

Second: Ron Barnes

Action: Approved Unanimously

Councilman Bob Luzius, City of Prescott, was appointed to the vacant “at-large” Board Director position.

Action Required: John Anderson will send a formal letter to Mayor Jack Wilson, Prescott, notifying the City of Bob Luzius’ appointment to the AzTA Board. COMPLETED: February 8, 2008

Action Required: John Anderson will prepare by-laws amendment change and place on agenda for a second reading at the next board meeting.

E. FOT Conference Sponsorship for \$1000

Motion: Bryan Jungwirth moved approval of a \$1000 sponsorship to FOT’s conference as per previous years.

Second: Nate Peterson

Action: Approved Unanimously

IV. Updates and Other Business

A. JLBC Budget Document/LTAF II Suspension

The Governor’s address to the legislature, including her budget for 2008, does not include any cuts to LTAFII funding for 2008. Paul Miller suggested AzTA continue to monitor the situation.

Paul Miller visited with Shannon Scutari in early January 2008 to discuss the LTAFII letter from AzTA that was sent to the Governor. Paul Miller stated, in the future, AzTA letters would be circulated for AzTA Board approval before being sent.

B. ADOT Updates

Matt Carpenter indicated the framework process is the Number One priority within PTD. The Pinal County, WACOG and Gila River Indian Community studies will be complete within the next two months.

Action Required: Ron Barnes will work with Stuart Goodman to prepare a letter of formal request to Victor Mendez requesting the Rural Transit Needs Study.

C. Legislative Update

Stuart Goodman was not able to attend the AzTA Board meeting.

D. Legislative/Funding – Chair Ron Barnes

Ron Barnes reported the Legislative/Funding Committee met via conference call on Friday, January 4, 2008. The next Legislative/Funding conference call is scheduled for Friday, February 1, 2008, at 8 a.m.

The concept of a statewide transit coalition was formed in December 2007 during a meeting between AzTA, Stuart Goodman, FOT and Representative Farley. The Legislative/Funding Committee agreed to bring this concept forward to the AzTA Board.

Ron Barnes stated the transit coalition would be a grass roots marketing campaign with two goals: preserve existing funding for transit and advocate for permanent/adequate transit funding.

The AzTA Board requested more information in the form of a “white paper”. Bryan Jungwirth and Ron Barnes agreed to prepare a “white paper” on the statewide transit coalition including a budget with estimated costs. This information will be presented to the AzTA Board at the February 2008 board meeting.

Action Required: Bryan Jungwirth/Ron Barnes will prepare a white paper on a statewide Transit Coalition to be presented to the AzTA Board on February 27, 2008.

E. Education/Training – Chair Nick Promponas (absent)

Nick Promponas has resigned as the Education/Training Chair due to volume of work at this time. Jim Dickey has agreed to chair this committee for the future.

- F. Communications/PR/Advocacy – Chair Terry Gruver (absent)
The AzTA pin is in process and should be available in time for the Annual Conference in Tucson.

An estimate for out-sourcing design/layout/printing of Annual Conference materials was prepared by Chair Terry Gruver and included in the Board packet. Since the cost estimate for this work is within the Communications/PR/Advocacy budget, the Board gave this Committee the “go-ahead”.

- G. Organizational Infrastructure – Chair Nate Peterson
Ken Driggs has moved to Idaho and Bryan Jungwirth has assumed his responsibilities for this committee. Nate Peterson stated the Organizational Infrastructure met several times in December with the focus on Legislative Day, Annual Conference and the Board Structure change proposed earlier in today’s Board meeting.

John Anderson reported the Executive Director and Administrative Assistant job descriptions are nearly complete.

- H. Event Updates
Paul Miller would like to focus on the “Myths” surrounding transit during Legislative Day at the Capitol. Jim Dickey will look at incorporating these myths into some “bullet points”. Dave Barber suggested a regional approach to the information AzTA will disseminate that day. Jim Dickey agreed with this approach and will try to do this.

John Anderson reviewed the draft Annual Conference Program including the registration fees/sponsor and vendor costs. He has concerns regarding the number of registrants due to financial “cut-backs” at the city level: Phoenix and Flagstaff specifically.

V. NEXT SCHEDULED BOARD MEETING

The next AzTA Board meeting is scheduled for Wednesday, February 27, 2008, at 2:00 p.m. following Legislative Day at the Capitol. The meeting will be held in Room 101, League of Cities and Towns, Phoenix, Arizona.

VI. ADJOURNMENT

President Paul Miller adjourned the meeting at 3:00 p.m.